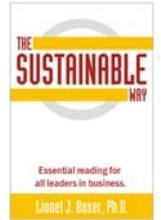


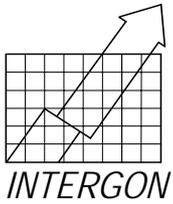


Risk Management Primer

Step 5 – Resolve and Treat the Risks

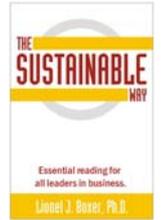


Risk event	What can happen?
Source of risk	How can the risk arise?
Priority	What priority does this risk have in relation to others?
Likelihood	Almost certain, likely, moderate, unlikely, rare?
Consequences	Insignificant, minor, moderate, major, catastrophic?
Level of risk	Extreme, high, moderate, low?
Risk treatment	What will be done to avoid the risk, control the risk, transfer the risk or retain the risk?
Responsibility	What is the name of the person who will implement the risk treatment option?
Resources required	What physical and human resources do you need to implement the risk treatment?
Performance measure	How will you know that the risk treatment is working?
Timetable	When will the treatment option be implemented?



Risk Management Primer

Step 5 – Resolve and Treat the Risks
Instructions to Complete this Form



Take the information from the preceding four steps and follow these steps.

1. Plot on this chart:

Likelihood	Consequence		
	Catastrophic or Major	Moderate	Minor or Insignificant
Certain or Likely	Avoid or Transfer	Avoid or Transfer	Control
Moderate	Avoid or Transfer	Transfer or Control	Control
Unlikely or Rare	Transfer	Transfer or Control	Control

2. Based on step one do one of the following:

- a. **Avoid the risk** Do not proceed with the idea / initiative / project / change / activity or choose an alternate way to achieve the same outcome.
- b. **Transfer the risk** Identify another party better able to control the risk and shift all or part of the responsibility to manage the risk to that party.
- c. **Control the risk** Reduce level of risk by reducing:
 - i. the likelihood of the risk occurring
 - ii. the consequences of the risk occurring
 - iii. both likelihood and consequences of the risk occurring.
- d. **Retain the risk** Accept the risk and develop a plan to deal with it if it occurs.